



Meeting Minutes

April 4, 2019 8:15 am

Board Members:

Morgan Luccio - President
Rachel Raab - Vice President
Jenny Douglass - Communications
Carli Weckerly- Secretary
Amy Lesyk - Treasurer

Tiffany Yandt - Fundraising
Heather Reeves - Volunteer Coordinator
Charise Weller - Hospitality Coordinator
Katie Locke- Teacher Liaison
Tim Smith - Principal

PAC Calendar Dates

- April 10: Early Release
- April 18: Vision Screening
- April 19: Popcorn Friday and Spirit Day
- April 24: Early Release
- April 25: Next PAC Meeting (moved due to Conferences and Carnival)
- May 1+2: Conferences

Presidents Report- Morgan

May 2 2019-20 Budget Meeting. Heather will send email to all of the program coordinators to see if their budget was sufficient. If not, what would they need for next year - no promises.

Congratulations 2019-20 PAC Board!

Major Kuddos to Charise for Staff Appreciation Week

Construction Paper - do we need to change vendors? A couple teachers have expressed concerns. Office depot does not sell what we need any longer. Tim and Katie will take care of this.

Carnival - meeting Tuesday at 8:15. We need high schoolers and middle schoolers to help during the carnival. It counts for honor society. Heather will drop off forms at the schools. Save the date went out.

Financial- Amy

\$3200 spent last month.(\$2400 staff appreciation, \$500 cricut machine, and other misc..). \$1300 in outstanding checks. \$21,000 available. We are right where we should be.

Communications - Jenny

Glitch with IG and FB. She has to update her accounts every 2 weeks. Should we look into a paid subscription to help streamline this process?

Web-hosting needs to be addressed. One parent has paid for the hosting for several years. We need to reimburse her and take the hosting responsibility.

Need a refresher on parking lot etiquette. The teachers can send email reminders if we send them the text.

Fundraising- Tiffany

- Box Tops - \$167, significantly less brought in than last time. Need to make it a competition.
- Love Bites - \$75 (snow day)
- Square One Art - Online orders are extended
- Joyful Seed School Fundraiser Event: Saturday April 6th

Volunteers- Heather

Coordinator Positions: Still need a popcorn coordinator. We may need to end popcorn Friday if we cannot find volunteers.

Need bulletin board coordinator - do not need to be creative, we have a lot of supplies and pictures. Needs to be changed every 6 weeks or so. The themes are set.

FB posts to get more traction. SAVE POPCORN FRIDAY!!! SAVE BULLETIN BOARDS!

Heather Funderhide is the new sportswear coordinator.

Vision screening - need one more volunteer Thursday April 18th. 8-12pm

Tim will add these opportunities to his weekly email.

Hospitality- Charise

Dinner for conferences - last year Chipotle. \$400 left in budget for this since Chipotle was completely donated in the Fall.

End-of-the-year luncheon. June 12.

Request for Funds- Katie

None.

Principal's Update- Tim

Staff appreciation week was amazing. THANK YOU!

Went to SEF meeting and was proud of our PAC for taking over some of the grant requests.

State wide testing is starting this week. All adults must be trained before entering a class that is in the middle of testing. These tests are about an hour long and on computers. Testing is 3rd-8th grade.

Parents are wanted for boundary adjustment committee. District needs two parents from each elementary school.

Our state rep will be visiting the school at some point to tour the school and listen to teachers about disruptive classroom behavior.

The student from Sherwood High School that was killed last week does not seem to have any direct impact on the students at Archer Glen from what we can tell. No additional support has been needed.

Adjourn

In Attendance: All Board Members, Meagan Bise, Melissa Maciejewski, Kelly Scott, Heather Funderhide, Lauren Halgren.