



Meeting Minutes

October 4, 2018 8:15 am

Board Members:

Morgan Luccio - President
Rachel Raab - Vice President
Jenny Douglass - Communications
Carli Weckerly- Secretary
Amy Lesyk - Treasurer

Tiffany Yandt - Fundraising
Heather Reeves - Volunteer Coordinator
Charise Weller - Hospitality Coordinator
Katie Locke- Teacher Liaison
Tim Smith - Principal

PAC Calendar Dates

- October- Box Top for Education
- Oct. 12- No School
- Oct. 18- Fun Run Wacky Hair Day
- Oct. 24- Fun Run Hat Day
- Next PAC Meeting Nov 1: Joint PAC Meeting hosted by AG
- Nov. 2 Popcorn Fridays Begin!!!

Presidents Report

- Welcome Bryan Hill with Bellagio's Pizza!
 - Donates a portion of proceeds on specific nights
 - Coupon offerings
 - Events - bring a truck and cook pizza on-site
- Fun Run: Thank you and Prizes
 - Awesome turnout and fundraiser - best one yet!!

- Great work Jenny Douglass for all the print materials and t-shirts.
 - Volunteers for DJ Dance Party
 - November 7
 - Volunteers for Sky High Jump Party
 - Rescheduled to November 6
 - We have rented the entire facility
 - \$5/kid includes pizza & drink + \$2 for socks
 - 90 kids are going - need 2 buses
 - Should have plenty of chaperones, facility
 - 10:30-12:30. Will return to school by 1pm
- Fun Run Update
 - \$72,000 cleared (Net)
 - Income up 10%
 - Expenses down 15%
 - \$9000 more net this year.
 - Cut a check back to all teachers in November
- Fun Run Next Year
 - Would like pledge envelopes will have clasp - need to weigh the costs and printing expenses
 - Injury prevention:
 - Change direction of run
 - Change the start line
 - Stagger the release
 - Could PAC re-pave the track?
 - Assembly in the afternoon
 - Eddie the Eagle will not be present for the 5th grader run
 - A Newberg Elementary School would like to borrow the Eddie Costume to see how the kids react to having a mascot.
 - October 16

- Heather has volunteered to be the handler and take the costume to this school.
- Room Coordinator Orientation
- November 1 - Joint PAC meeting
 - Morgan has been connecting with other PAC presidents in Sherwood.
- Entire freezer full of popsicles. We will use these to celebrate the top 2 classrooms for the Fun Run fundraiser

Financial - Amy

- Cut a check for \$33,000 to Ross Recreation for playground cover. More expenses to come. Installation still scheduled for November.

Communications - Jenny

- Keep doing what you're doing - great job on FaceBook posts
- Posting events 2 weeks before
- Posting grade-specific events, choir, box-tops competition, playground cover updates. Please send Jenny any events you know of, she cannot keep track of them all!
- Update PAC website, post FB links to our site for more information

Fundraising -

- Box Tops
 - Competition starts tomorrow ends October 24
 - Most box-tops classroom wins hoop-swap socks and the teacher gets a basket
 - Need volunteers to count box-tops
 - Must be post-marked by November 1.
 - Box Top App can scan receipt
 - Two campaigns - we will collect these year-round. We will push the app after this competition since it can't track by student.

- Could print an Avery label to place on the front of Friday folders to remind parents
- Fudge fundraiser - AG Parent approached Tiffany
 - suckers - 1\$, fudge \$6, almond roca \$9
 - Donation would be \$.25 for each sucker, \$1 from fudge, \$2 from roca
 - Concern that this would add too many fundraisers
 - Do we need more money?
 - They could donate at the carnival instead - silent auction, or ask other schools who may need to raise funds.
 - Tim suggested we go back to our anchor values. Sometimes less is more. Limit our ask to the parents. Policy of opening the door to one vendor, need to open it up to others.
- Square One Art Fundraiser
 - Typically ordered just before Mother's Day
 - Carnival is in May - don't want these to be too close
 - Earned \$2500 on Square One last year
 - We will open the order at the beginning of March and will close it the week after spring break. Orders take about one month process and shipped. Teachers will turn in the artwork in February.
- MudPuddles Story Time read by Mr. Smith.

Volunteer-

- Room Coordinators - all classrooms are covered. Some classrooms have multiple volunteers.
- Art Lit - all covered
- Year book planning - need photographer for events and field trips.

Hospitality

- OBOB - Charise will help Mrs. Grant

- Charise has bought all reusable serving dishes - this will save us from disposable costs in the long run.

Carnival Fall Status- Melissa Parmalee

- Need several coordinators - wine donations, cotton candy, other misc. Contact Melissa or Morgan if interested in volunteering
- Coordinator meeting in November
- Goal: Create a family fun environment is the primary goal. Fundraising is secondary. Inexpensive food and fun.
- Tap into resources from our community - local businesses. Car detailing, eyelashes, massage etc...
- Auction, raffle, wine wall

Request for Funds

Need to clarify guidelines for submitting grants vs. classroom funds vs. SEF.

Grants should be for items that can be used for several years. Classroom funds will be used for events and supplies for the current year. Amy will take the lead on clarifying the guidelines. SEF will be clarifying their guidelines as well.

- Maria Grant - Cricut machine for workroom. \$50/year for fonts and upkeep. She does not know the cost of the machine (\$250? lowest quality). Allows teachers to be more creative with signs etc... We need more research on what machine would be appropriate and how much it would cost. Amy suggests we put this back on the teachers to be more specific about what they need.
- Emma Utti - take home backpacks \$168. Amy moves to approve, Jenny seconds the motion. All in favor.
- Debbie Nelson - special education sensory products to assist in behavior needs. Noise cancelling headphones, sensory necklaces, putty, Theraband, fidget supplies \$205. Heather moves to approve, Rachel seconds. All board members in favor.
- Kim Jagon - Raz Kids K-3 classroom \$1,499.25. One year subscription. We have been doing this for several years. Jenny approves, Amy seconds. All board members approve.

- Should we add Raz Kids as a line item in PAC budget? This has been a yearly expense for several years and looks to continue.

- Amy Jordan - \$149.98. Class size has grown, needs a new rug. Jenny moves to approve, Amy seconded, all board members in favor.
- Kindergarten Team - Social skills and friendship books. \$161. Motion approved.

Principal's Update

- Conferences are early this year - 10/25 & 10/26
- Lots of assessment data coming in.
- Lock out and Lock down drill last week. Learned a lot - need some refinements for those in the portables
- Loves PAC website - great resource
- One funding request - sound amplification system for classrooms. Light Speed technology. Red Cap system, portable. \$1000 / classroom (\$15,000 for entire school). Edy Ridge had it built into the school. Tim has requested it from the bond, with no success. 30% of kids have a hard time hearing on any given day, due to multiple factors. Data has shown marked improvement in learning and teachers not having to strain their voices. Kids can use a microphone when speaking.
 - Amy needs some time to let the exact financials roll in from the Fun Run. And to make sure the playground equipment is budgeted for.
 - Other solutions include finding companies to match, SEF, Carnival fundraising to help with this project.

Adjourn

In Attendance: All board members in attendance (except Charise Weller). Meagan Bise, Heather Funderhide, Melissa Maciejewski, Melissa Parmelee,, Monica Matlock, Kristin Trerise, Melissa House, Liz Neihart, Katie Kirby, Leslie Rhinehart, Kelly McCulloch, Jen Houghton, Christina Wallace.

